

WEBB SHADLE PUBLIC LIBRARY
DIRECTOR'S REPORT FOR June 2026

July 13, 2026

LIBRARY USAGE May 2026

CIRCULATION: Patron Report Class

5-1-26 TO 5-31-26	CITY	MARION COUNTY	RURAL	OPEN ACCESS/ OUT OF COUNTY	TOTAL
Month/Yr Circ	565	0	695	296	1556
Year ago, Circ (5-1-25 to 5-30-25)	816		775	34	1626
YTD Circ 1-1-26 to 12-31-26	2016		3032	1184	6232

YTD Patrons 1298

(cardholders)

PATRONS (Cardholders)

Month	New Patrons ADDED	# new patrons added same time last year	Patrons Deleted
1-1-26 to 5-30-26	11	27	0

Inter-Library Loan (ILL): REQUESTED FROM

	Borrowed	YTD	Lent	YTD

MAY 2026 YTD JAN 1 2026- Dec 31, 2026	10	173	8	34
MAY 2025 YTD JAN 1 2025 – DEC 31, 2025	114	476	7	28
TOTAL FROM 2025		823		60

In-House Patron Services

	Computer s	Wi-fi	Databa ses OPAC	Ebooks OVERDRI VE
MAY 2026	109			329
YTD Jan 1- Dec 31, 2026	421			1866
(Year Ago) APRIL 2025	40			327

LIBRARY COLLECTION

MONTH	CATALOG ED	YTD 1-1-26 TO 12-31-26	WEEDE D	YTD 1-1-26 TO 12-31-26	COLLEC TION TOTAL YTD
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MAY 2026 JULY 1, 2025 to JUNE 30, 2026	137 920	408	82 539	124	<u>15964</u> 15964
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3 PERCENT OF 15964 = 478.92

LIBRARY EVENTS

Programs	Number Offered	Attendance
Children	2	46
<u>Teens</u>	1	9
<u>Adults</u>	5	30
Family/Mixed	6	337

Kids:

Pokemon Event (11) Children's
Story Time (35)

Teens:

Chess Club x 1 (9)

Meeting Room: Tutoring
Hour x 7 (14)

Family:

Adventure Pass SCI: (0) -BPZ:(4)- Friends of the Library Mtg (5)
DBC: (0) Blue Zoo (0) Total=4
May Stuffed Animal & Book
Winner Calvin Howard/Pout Pout
Fish (153) Family Book Club (23)
Summer Reading Kickoff/Game
Truck (125)
Community Garden: 6
Magic Show (26)

Adults:

Book Club ()
Library Board Meeting (5)
PAVER PAINTING EVENT (15)
Iowa State Univ/Tomato
Program(5)

Outreach:

		East Room Uses: WCAC Art Conference (103) Bible Study (20) Prayer Group x2 (6) Graduation Party (30) Baptism Class x 2 (8) Fine Arts Meeting: (20)
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LIBRARY UPDATES

Bridges Letter of Agreement Submitted 2-2-26

Enrich Iowa Agreement Submitted 5-26-26

FY25 Open Access Annual Report Submitted 7-29-25 Total #

Submitted = 621 This is a report of the number of items checked out to patrons from each public library, contracting city or participating academic library. **FY25 Direct State Aid Report Submitted 7-30-25**

Report on Direct State Aid funding received and spent between July 1, 2024, and June 30, 2025.

FY25 ANNUAL REPORT Submitted 10-27-25

Iowa Public Library General Information Survey

Jerra Fust's Review Completed 10-27-25

Tammy Clark's Review Completed 2-28-26

Future Projects & Goals

- **Patio Extension**
- **Outdoor Security System**
- **Roof Replacement Savings**
- **Interior Mural Above Windows**
- **Interior Door Locks**
- **Exterior Paint & Metal Repair — Address deteriorating metal under exterior windows and refresh paint to protect and preserve the building.**
- **2 sets of adult tables and chairs**

UPDATES

Tech Services:

- CW Smith continued work on the public computers on **June 25** and **July 11**, addressing ongoing system stability issues and preparing the machines for final configuration. He is scheduled to return on **July 21** to complete installation and setup of **Deep Freeze** across all six computers.
- A **new router** was purchased and added to the network. This router is connected to the existing administrative router but operates on a **separate access point**, allowing patrons to use the public Wi-Fi without having any access to the administrative network. This setup improves both security and reliability for staff operations.

Exterior Facilities Planning

We still **need to obtain three quotes** for the repairs beneath the south windows near the handicap entrance, as well as **quotes for the remaining exterior painting**. We also **need to gather three quotes** for a full roof replacement to support future **fundraising and grant-seeking efforts**. These items remain on our task list, and vendor responses will be shared with the board once received.

Community Engagement

Glick **attended the Fourth of July parade and rode on the Pleasantville Chamber float** as part of the library's outreach efforts. Following the parade, Chamber member **Don Dursky drew the winner of the Adventureland ticket giveaway**, and **Kinser Miller** was selected as this year's recipient.

- **Pleasantville Chamber Meeting – July 10 at 9:00 AM**

Kinetic Voice Mail Access Issue (July 6–7, 2026)

On **7-6-26**, Kinetic performed an update and changed the password on the library's voice mail account. Because I was **not listed on the account**, they were unable to grant me access.

I **contacted April at City Hall on 7-6-26** to see if she would be able to call Kinetic and authorize access to the account.

On **7-7-26**, I spent approximately **two hours on the phone with Kinetic** attempting to resolve the issue. After April contacted them yesterday and verified the account, I was finally granted access. The **password has now been updated**, and the library's voice mail system is accessible again.

WHOFI

WhoFi needs to be completed by July 22.

WhoFi pulls attendance and program data from every event we enter into the calendar and automatically calculates the totals that go into our annual report.

Faxes:

June Faxes: 6 total

Patron Conduct & Account Concerns

During July we experienced a minor patron-relations issue involving **a patron who has previously**

caused issues at the library and his family. The patron was temporarily restricted from using library computers for several days after staff discovered that he had connected his personal computer at home to the library network and transferred data onto our public machines. The downloaded content required staff time to remove and secure. The patron initially denied the activity, but the restriction was brief and has since ended.

The patron has expressed frustration about the temporary computer ban, and he shared that his father is upset about an adult-content fiction book previously checked out to the patron's younger sister. The patron stated that he believes it is "against the law" for the library to allow minors to check out adult materials.

Glick clarified the following with the patron:

- **Library confidentiality law** requires that once a parent or guardian authorizes a child to have a library card, the library cannot disclose the child's checkout history to anyone except the cardholder.
- The library **cannot legally restrict access to materials** based on age unless the parent requests a voluntary note on the child's account.
- We can add a **parental-preference warning** to his sisters' accounts indicating that their parents do not want them checking out adult fiction.
- The **only guaranteed method** for parents to control what their children check out is for the parents to remove the children's individual cards and check out materials under the parent's own card.

To support transparency and help patrons understand library policy, Glick printed copies of the **Library Bill of Rights, Freedom to Read, Freedom to View**, and our **Collection Development Policy**. These documents are now available for patrons to pick up at the front desk.

At this time, no formal complaint has been filed, and the situation appears to be limited to family frustration and misunderstanding of library policy and state law. Staff will continue to monitor interactions and maintain clear communication with all parties.

ACCREDITATION:

Webb Shadle Public Library maintains **Tier 3 accreditation**, effective July 1, 2023.

Tier Status Expires: June 30, 2027

Accreditation Renewal Due: February 2027

State Library of Iowa Director Endorsement (Bronze) (45hrs)

Renewed: 2-27-25 Expires: 2-27-28

Accreditation Recommendations:

#42 – The library provides computer &/or internet training for its customers' use.

CONTINUING EDUCATION OPPORTUNITIES: Information

Literacy Skills Based Training for Library Staff (In Person Workshop) Date: Aug 6,
9am - 3pm

Location: Grimes Public Library

ILA Annual Conference

Dates: October 7–9

Location: Cedar Rapids, Iowa

Lodging: Hilton Hotel Cedar Rapids

Travel: Mileage reimbursement / 124 miles (62 miles each way)

HOURS WORKED: HP = HOLIDAY PAY Wednesday, May 27 to

Tuesday June 2 32hr Wednesday, June 3 to Tuesday, June 9 31hr

Wednesday, June 10 to Tuesday, June 16 29 PTO Wednesday, June 17 to

Tuesday, June 23 29hr 30min Wednesday, June 24 to Tuesday, June 30 32hr

Wednesday, July 1 to Tuesday, July 7 29hr

Glick's Vacation Hours Scheduled: N/A Library

Special Hours: July 4th: Closed

ACTIVITIES/EVENTS

Reading Challenges

- **2026 Book Challenge:** Jan 2026 – Jan 2027

Clubs & Recurring Programs

Time Tourists Book Club (hosted by Sarah Reid)

- TBA

Family Book Club

- June 29

Ashley Robinson Paver Events

- **Happy Camper: June 16, 4-6pm**
- **July 8, 4-6pm**
- **July 21, 4-6pm**

Story Times

- **Storytime with Parents as Teachers – PB&J: Aug 24 at 10:30am**

Special Events & Community Activities

- **Iowa State University Extension and Outreach hosts Pleasantville Free Seed Program Tomato: (4 sessions) May 5, June 2, July 7, Aug 4 at 6 pm • Iowa State University Extension and Outreach hosts End of Summer Clean Up Garden Bash and Seed Saving Event: September 12, time TBA**
- **The 29th State Presentation — Dave Baker, TBA, October 23rd Time TBA**

Summer Reading Program Events

- **Science Center of Iowa / BOOM: July 11th at 10:30 am**
- **Mini Golf: July 15th at 7pm**
- **Pet Show/Prize Pick-Up: July 25 at 10 am**
- **Playtime with Wombtts by IPBS: July 28 at 10:30am**
- **Grand Theater Movie Event: August 8 at 10 am – Sponsored by Michelle Green**
- **June and July Coloring Contest – Sponsored by Stone Ridge Dental**

Meetings

Friends of the Library Meeting: July 20 at 6:30 pm

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July 13, 2026

LIBRARY USAGE June 2026

CIRCULATION: Patron Report Class

6-1-26 TO 6-30-26	CITY	MARION COUNTY	RURAL	OPEN ACCESS/ OUT OF COUNTY	TOTAL
Month/Yr Circ	843	0	888	198	1929
Year ago, Circ	877		770	302	1949
(6-1-25 to 6-30-25)					
YTD Circ	2859		3920	1382	8161
1-1-26 to 12-31-26					
YTD Patrons					1298
(cardholders)					

PATRONS (Cardholders)

Month	New Patrons ADDED	# new patrons added same time last year	Patrons Deleted
1-1-26 to 6-30-26	25	18	123

Inter-Library Loan (ILL): REQUESTED FROM

	Borrowed	YTD	Lent	YTD
JUNE 2026	69	242	6	40
YTD JAN 1 2026- Dec 31, 2026				
JUNE 2025	53	529	7	35
YTD JAN 1 2025 – DEC 31, 2025				
TOTAL FROM 2025		823		60

In-House Patron Services

	Computers	Wi-fi	Databases OPAC	Ebooks OVERDRIVE
JUNE 2026	97			416

YTD	518	2282
Jan 1- Dec 31, 2026		
(Year Ago)	50	348
JUNE 2025		

LIBRARY COLLECTION

MONTH	CATALOGED	YTD 1-1-26 TO 12-31-26	WEEDED	YTD 1-1-26 TO 12-31-26	COLLECTION TOTAL YTD
JUNE 2026	24	432	26	150	15964
JULY 1, 2025 to JUNE 30, 2026	944		565		15964

3 PERCENT OF 15964 = 478.92

LIBRARY EVENTS

Programs	Number Offered	Attendance
Children	2	119
Teens	0	0
Adults	10	54
Family/Mixed	8	523

Kids:

Eichenberger Story Time / hockey (75)
Fish Storytime w/Marion County Conservation (44)

Teens:

Meeting Room:

Tutoring Hour x 13 (56)

Outreach:

Family:

Adventure Pass SCI: (2) -BPZ:(1)-
DBC: (0) Blue Zoo (0) Total=3
June Stuffed Animal & Book
Winner Alivia Demoss (134)
Family Book Club (?)
Community Garden: 6
Bubble Show (97)
Foam Event by Zoops Fun Zone (62)
Zoo Event (85)
Book Sale (132)
NEX System: (4)

Adults:

Friends of the Library Mtg (8)
Book Club ()
Library Board Meeting (6)
PAVER PAINTING EVENT x 2 (20)
Iowa State Univ/Tomato
Program(5)
Mahjong x 3 (9)
Rain Barrel Program/ISU Ext (4)
Behavioral Health Event (2)

East Room Uses:

Prayer Group (2)
Baptism Class x 2 (8)

Faxes = 6