

Webb Shadle Public Library
Board Minutes
Monday, May 18, 2026 @ 5:15 pm

Mission Statement: *To promote community, access, relationships, and literacy.*

Location: Webb Shadle Public Library Board Room

Date: May 18, 2026

Time: 5:15 pm

Attendees: Abby Glann (President), Eric Hoffman (Vice President), Sarah Reid (Secretary) Nick Clark, Nick Haselhuhn (guest)

Call to order: 5:20 pm

Approve agenda: Motion to move discussion of possible future trustees to end of meeting and approve agenda, Glann. 2nd Hoffman. Passed.

Community Comment: None

Approve Minutes from April meeting: Motion Hoffman, 2nd Reid. Passed.

Approve current bills: Motion Hoffman, 2nd Clark. Passed.

Director's Report: Tabled until June due to Glick vacation

City Council Update: Tabled until June due to early May Board meeting.

Marion County Coalition Update: Glick: The Coalition is planning to have a table at the county fair, and also give away books at one of the events at the fair. We should also plan to reach out to our state representatives after the election / swearing in.

New Business:

- Community Grant: Reid gave an update on the Iowa Economic Development Authority meeting last month in Pleasantville. The library is already doing or supporting many of the things that were suggested at the presentation (such as hosting events), and is interested in continuing to do its part to keep Pleasantville a vibrant community.
- Coffee with the Council Update: Glick reached out to see if the Council would consider having one of their meetings at the library, but has not heard back.
- Board Application Policy Vote: Reid will work on condensing the words. Vote tabled until June.
- New Library Sign Policy: Glann (Discussion): We will have an edited version available in June and will vote at that time.
- Training: State Code 22.7 Confidentiality of Records. 15 minutes of training. The Board discussed the sections of 22.7 that pertain to library records - primarily, that any records that identify or

allow someone to identify which patrons are checking out which materials are confidential and may not be disclosed.

- Critical Literacies Changes for Strategic Plan: The board considered a change from Digital and/or Financial Literacies to Civic and/or Cultural Literacies. It's been challenging to fulfill these objectives in our strategic plan in the last few years. The Library will give the two new literacies - Civic and Cultural a try going forward.
- Board Self-Evaluation: Handout: The Trustees will self-evaluate and bring the forms back for discussion in June.
- Year-end Budget review: The Library is in good shape headed into the last month of the fiscal year. Final adjustments will be made in June.
- Nominees for officers for 2026/27 fiscal year: Any Trustees interested in an Officer position for 26/27 fiscal year should let Glann know before the June meeting. Voting will take place in July.
- June meeting date: June 29 at 5:15.
- Possible future trustees (city resident/male or female):
 - Hoffman has one year left in his term, so we will need to be looking for a new Trustee who is a Pleasantville city resident.
 - Chambers is leaving the Board after the June meeting.
 - Nick Haselhuhn applied for the open Board position to replace Chambers. The Board will recommend that the City Council vote to approve him at their June meeting.

Adjourn: 6:45 pm, Clark motion, Reid 2nd. Pass.

The next meeting is scheduled for June 29, 2026 at 5:15 pm

City Council Meeting Attendance 3rd Tuesday at 5:30 May 19: Hoffman June 16: Glann July 21: Glann August 18: Glann September 15:	Trustee Training Hours 2025/26 Goal: 5 hours minimum Chambers: 2.75 Clark: 3.75 Glann: 4.75 Hoffman: 3.5 Reid: 4.5
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WEBB SHADLE PUBLIC LIBRARY
BOARD EXPENSE REPORT
MAY 18, 2026

LINE ITEM	INVOICE #	VENDOR NAME	DETAILS	AMOUNT
Utilities	577590089	Mid-American	Invoice # available but actual bill not available	N/A
Utilities		City of Pleasantville	Water	59.34
Telephone		Kinetic Business		146.25
Other Contract Services	63313	Elite Pest Control		40.00
Subscriptions	DM8543373	Des Moines Register		14.16
Janitorial		Celeste Hudspeth	4/12 & 4/26	125.00
Library Material	113-1647424-6824237	Amazon (April 30, 2026)	Book	33.59
Library Material	113-4378605-7674622	Amazon (April 30, 26)	Books	230.46
Library Material	113-8537890-2718627	Amazon (April 30, 26)	Books	212.12
Programs	114-8226879-3714609	Amazon (May 14, 2026)	Horse : Craft – Stickers - Game	26.34
Programs		Des Moines Printing	Bookmarks (570) Summer Reading	125.64
Subscriptions		Ranger Rick	1 year subscription	34.95
Maintenance		Sam's Club (April 26-26)	Disinfectant Wipes/Batteries/Paper Towels	53.89
Computers		Walmart (April 7, 26)	Sandiisk	24.62