

Computer & Internet Access Policy

Purpose

The Webb Shadle Public Library provides access to computers and the internet in support of its mission to promote lifelong learning, access to information, and community engagement. Public computers and WiFi are offered as a free service to all visitors.

Computer Access

- Computers are available on a first-come, first-served basis. Reservations are not accepted.
- During busy times, sessions may be limited to 30 minutes to ensure fair access for all.
- Free WiFi is available to all patrons.
- Printing services are available. Current prices are posted in the Library.

Acceptable Use

- All users must comply with local, state, and federal laws. The following are strictly prohibited:
 - Accessing, possessing, creating, or distributing unlawful material, including sexually explicit content involving minors.
 - Engaging in unlawful harassment, threats, stalking, or intimidation.
 - Attempting to hack, bypass security, or gain unauthorized access to any system or data, including off-site computers.
 - Tampering with hardware, installing software, or altering computer settings.
 - Use of computers or WiFi may not interfere with the ability of others to use the Library or its services. Because computers are located in public areas, users may be asked to discontinue displaying material that creates a disruption or violates this policy.

Parental Responsibility

- The Library does not filter content and does not monitor children's activity.
- Parents or guardians are solely responsible for monitoring and guiding their children's use of the internet.

The Library will not act as a censor or substitute guardian.

Privacy and Security

- Users are responsible for logging out of accounts and protecting their own data.
- Public computers are not private. Staff cannot guarantee the confidentiality of personal information entered on Library devices.
- Public access computers and networks are inherently insecure. Users should avoid entering sensitive personal, financial, or medical information on public devices or over public connections.

ADA Compliance

In accordance with the Americans with Disabilities Act (ADA), the Library provides reasonable accommodations to ensure access for all patrons. Available accommodations include:

- An adjustable-height desk
- A large print keyboard

Additional accommodations may be available upon request. Please ask staff if you need assistance or have additional accessibility requests.

Consequences for Violations

Failure to follow this policy may result in:

- Suspension of computer or WiFi access.
- Temporary or permanent removal from the Library.
- Reporting to law enforcement, if criminal activity is involved.

Staff and/or Library Board members have the authority to enforce this policy.

Liability Disclaimer

The Library is not responsible or liable for:

- Damage to personal devices or storage media.
- Loss of data due to technical issues, user error, or power failure.
- The accuracy, legality, or appropriateness of information accessed via the internet.
- Content or services on external websites.
- Any theft, loss, or misuse of personal data, including identity theft, unauthorized access, or security breaches that occur while using Library computers or WiFi.

Policy Review

This policy is reviewed periodically by Library staff and the Board of Trustees. The most current version will always be available in print at the Library and online at

<https://www.webbshadle.org/about/library-policies/>.

Policy Approval

Approved by the Webb Shadle Public Library Board on 08 June 2022.

Revised by the Webb Shadle Public Library Board on 23 March 2026.

Board President *Abby Glann*