

Webb Shadle Public Library

Board Minutes

Monday, April 27, 2026 @ 5:15 pm

Mission Statement: *To promote community, access, relationships, and literacy.*

Location: Webb Shadle Public Library Board Room

Date: April 27, 2026

Time: 5:15 pm

Attendees: Abby Glann (President), Eric Hoffman (Vice President), Sarah Reid (Secretary)

Call to order 5:23 pm

Approve agenda: Motion by Hoffman, 2nd by Reid. Pass.

Community Comment: None

Approve Minutes from March meeting: Motion by Hoffman, 2nd by Reid. Pass.

Approve current bills with change of \$187.92 for wireless coming from “computer,” not “technology.”
Motion by Hoffman, 2nd by Reid. Pass.

Director’s Report: Noted increase in ILL/Open Access year over year. The summer reading program is ready for kickoff!

New Business:

- City Council Update: Reid & Glick: The city is working on a settlement over the Adkins property.
- City & County Community Development Grant + Back Lot Use: The recent discussion with the city re: the library green space and community development was reviewed.
- Coffee with the Council Update: Glick: No update.
- Marion County Library Coalition Update: No update.
- Discuss possible future trustees (city resident/male or female): No update. Discovered that the current ordinance stipulates that Trustees need to be either residents of Pleasantville proper OR residents of Marion County. Individuals with a Pleasantville address but who live in rural Warren county cannot join the board.
- Policy discussion: Board Application: The revised application was discussed. Wording will be changed to read “Board of Trustees” rather than just “Board” and we’ll vote next month.
- Training: Iowa Code Chapter 21: Open Meetings: 30 minutes of training

- Roof questions-Glann: The roof will likely need to be replaced in the near future. We'll start rolling money into "transfer out" line item to build fund.
- Director purchase limits-Glann: The current limit, according to past Board of Trustee minutes, is \$500 per line item per month.
- Director Review team and date for May/June: Hoffman and Glann will perform the review.

Adjourn: 6:10 Motion by Hoffman, 2nd by Reid. Pass.

The next meeting is scheduled for Memorial Day. Revised scheduling will happen via email.

<p>City Council Meeting Attendance 3rd Tuesday at 5:30</p> <p>May 19: Hoffman June 16: Glann July 21: Glann August 18: Glann September 15:</p>	<p>Trustee Training Hours 2025/26</p> <p>Goal: 5 hours minimum Chambers: .75 Clark: 3.5 Glann: 4 Hoffman: 3.25 Reid: 4.25</p>
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WEBB SHADLE PUBLIC LIBRARY
BOARD EXPENSE REPORT
APRIL 27, 2026

LINE ITEM	INVOICE #	VENDOR NAME	DETAILS	AMOUNT
Utilities	577590089	Mid-American		305.02
Utilities		City of Pleasantville	Water	59.34
Telephone		Kinetic Business		146.25
Other Contract Services	63009	Elite Pest Control		40.00
Other Contract Services		Midwest Sanitation & Recycling	4/1-6/30	75.00
Janitorial		Celeste Hudspeth	3/10 & 3/29	125.00
Library Material	113-7619126-5836243	Amazon (April 20, 2026)	Book	4.87
Library Material	114-5529752-9657037	Amazon (March 27, 26)	Books	479.82
Library Material	114-9439885-6503464	Amazon (March 27, 26)	Books	108.25
Library Material	113-2320603-9821857	Amazon (April 15, 2026)	Books	127.40
Library Material	113-5793109-9834651	Amazon (April 20, 26)	Book	17.59
Technology Services	5103810302	Zoom	Reimburse Abby Glann Payment Date 4-17-26	16.99
Library Material	113-6965435-5249813	Amazon (April 20, 26)	Books	122.15
Improvements		Hobby Lobby (March 24,26)	Custom Frames/ Patio Extension (31.49 x2)	62.98
Library Material	113-9112301-3786644	Amazon (April 20, 26)	Books	40.89
Technology	111-3455719-8120209	Amazon (April 22, 26)	Wireless Keyboard and Mouse Combo (6) & 3pk Mouse Pads	187.92
Library Material		Sam's Club (March 3, 26)	Book	17.98
Maintenance		Knoxville Farm & Home	2 Keys Made	7.47
Programs		Sam's Club (March 29, 26)	Animal Crackers (2)	19.96
Programs		Hobby Lobby	Wooden Puzzle/Magnetic Numbers/Sorting Tweezers/Walk Like A Chicken Game (StoryTime)	27.91