

Webb Shadle Public Library

Board Minutes

Monday, January 26, 2026 @ 5:15 pm

Mission Statement: To Promote Community, Access, Relationships, and Literacy.

Location: Webb Shadle Public Library Board Room

Date: January 26, 2006

Time: 5:15 pm

Attendees: Abby Glann (President), Eric Hoffman (Vice President), Sarah Reid (Secretary), Sarah Chambers, Nick Clark, JoEllen Glick (Director)

Call to order 5:26 pm

Amend agenda to add directors report after current bills: Motion by Hoffman, Second by Clark. Passed.

Community Comment: None

Approve Minutes from November meeting: Motion by Hoffman, Second by Clark. Passed.

Approve December bills: Motion by Clark, Second by Reid. Passed. *See Itemized Expense Report attached

Approve current bills: Motion by Clark, Second by Chambers. Passed. *See Itemized Expense Report attached

Director's Report: Key Takeaways

- Glick reported a possible gas smell to MidAmerican, MidAmerican investigated and found no leaks.
- The new computers are being set up and should be operational within a week.
- The Inter-Library Loan reimbursement check has been deposited.
- The library has applied for several grants.
- The library custodian will be unable to clean until late March. The Director will see if the Friends group will be willing to fill in and will confirm in writing that the library will not be billed for these months.
- See Director's Report for details on circulation, events, hours worked, training, and more.

New Business:

- City Council Updates from Glick and Reid: nothing to report
- Marion County Library Coalition Meeting Update: Glick: The presentation is finished and the County Board of Supervisors meeting is tomorrow.
- City budget worksheet: Budget Committee was established: Clark, Hoffman. City will vote on budget in March.
- Beanstack renewal: Beanstack did not have high use last year. Motion to not renew Beanstack by Reid, Hoffman second. Passed.
- Sale of old computers: The library does not have space nor use for the old computers. Rusty Hayes, who is setting up the new computers, would like to purchase them. Motion to sell old computers (monitor, tower, keyboard, and mouse) to Rusty Hayes for \$25 each, which reflects fair market value by Hoffman. Second Reid. Passed.
- Review Strategic Plan Goal 1 Objective 3: The library will host events to strengthen relationships among residents. The library has made acceptable progress towards achieving this objective.
- Policy Review: Mission Statement. A new mission statement was developed. It is: To Promote Community, Access, Relationships, and Literacy. Motion to adopt this as the new mission statement by Reid, second Chambers. Passed.

Adjourn 6:46 pm Motion by Clark, second Hoffman. Passed.

Next meeting: February 23, 5:15 pm

<p>City Council Meeting Attendance 3rd Tuesday at 5:30</p> <p>February 17: Hoffman March 17: Reid April 21: May 19: June 16: Glann</p>	<p>Trustee Training Hours 2025/26</p> <p>Goal: 5 hours minimum Chambers: .25 Clark: 3 Glann: 3 Hoffman: 2.25 Reid: 1.75</p>
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WEBB SHADLE PUBLIC LIBRARY
BOARD EXPENSE REPORT
DECEMBER 22, 2025

LINE ITEM	INVOICE #	VENDOR NAME	DETAILS	AMOUNT
Utilities	572967301	Mid-American		206.66
Utilities		City of Pleasantville	Water	59.34
Telephone		Kinetic Business		146.56
Janitorial		Celeste Hudspeth		125.00
Maintenance	111-0375394-4137 865	Amazon	Scott Paper Multifold Paper Towels x2	71.40
Office Supplies	114-5859096-9669 828	Amazon	Brother Work Smart Wireless All in One Printer	79.99
Maintenance	114-5859096-9669 828	Amazon	Outlet Timer/Aazadx 3x Front Door Mat	66.16
Office Supplies	111-0478719-921783 9	Amazon	Avery Printable Address Labels 750ct	8.99
Office Supplies		United Postal Service	3 books of stamps	46.80
Other Contract Services		Cowden Sanitation	November and December	50.00
Other Contract Services	6055 11-30-25	Forbes Office Solution		160.04
Other Contract Services	96168	Roberts Heating, Cooling & Plumbing	Fall Furnace Service	160.50
Subscriptions		Des Moines Register		15.00
Library Material	114-0009278-156100 7	Amazon	Books	49.22
Library Material	114-0824395-8600 208	Amazon	Books	13.52
Library Material	114-4551026-6457 837	Amazon	Book	17.88
Library Material	114-0458328-118902 8	Amazon	Books	22.36
Library Material	113-0420573-247303 6	Amazon	Books	59.03
Library Material	113-5672421-422504 2	Amazon	Book	57.97
Library Material	113-0747460-643303 0	Amazon	Books	27.35
Library Material	113-9479642-765064 5	Amazon	Book	17.47
Library Material	113-9227066-226502 7	Amazon	Book	26.21
Library Material	113-6397442-425702 9	Amazon	Books	374.13
Library Material	113-0970342-740262 5	Amazon	Book	18.94

WEBB SHADLE PUBLIC LIBRARY
 BOARD EXPENSE REPORT
 JANURARY 26, 2026

LINE ITEM	INVOICE #	VENDOR NAME	DETAILS	AMOUNT
Utilities	572967301	Mid-American		463.27
Utilities		City of Pleasantville	Water	59.34
Telephone		Kinetic Business		156.73
Office Supplies	53510533	Demco	3 ct book covers/ 1 roll book jackets/1 roll of book tape	138.70
Other Contract Services	62239	Elite Pest Control		40.00
Maintenance	01-18-26	Sam's Club	Windex/(2) trash bags	59.91
Maintenance	1-15-26	Walmart	(2) Dish Soap/Disinfectant/ Floor Cleaner	16.60
Technology	INV334103610	ZOOM	Workplace Pro Monthly	16.99
Technology	00262589	Faronics	Deepfreeze (3 year subscription)	173.28
Library Material	710186	Half Price Books	(14) Books	61.14
Subscriptions		Des Moines Register		15.00
Library Material	93861075	Ingram	Book	27.97
Library Material	93878048	Ingram	Books	78.32
Other Contract Services	4116500	Midwest Sanitation & Recycling	Services 1/1-3/31	75.00