

Webb Shadle Public Library

Board Agenda

Monday, November 17, 2025 @ 5:15 pm

Mission Statement: *To provide materials and services to help residents of the community to obtain information to meet their personal, educational, and professional needs. The library has a special mission to encourage a love of reading and learning for children and adults. It also provides a community room for use by local individuals, organizations, and non-profit groups.*

Call to order

Approve agenda

Community Comment

Approve Minutes from October meeting

Approve current bills

New Business:

- Election of secretary (Sarah Reid)

Adjourn

Items to remember for future:

- Upcoming Policy Reviews:
 - Outreach policy - November?
- Board self-evaluation
- Define board role expectations (see By-Laws)
- Board and Friends shared participation
- By-Laws review and update (add to Policy tracker and make copies for all board members)
- Updates to Board Application (add to policy tracker)
- Establish open records request procedure
- Workplace safety policy
- ADA accessibility policy
- Records retention and disposal policy
- Mission statement review (add to policy checklist)
- Create Library Emergency Action Plans - tackle one scenario per meeting starting with gas leaks
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