

5. New Business:

- Library law presentation tabled until February meeting.
- **Cowden/Latch** to prepare fiscal year 22/23 budget proposal for consideration at February meeting.
- The library ordinance currently states that board members' term appointments end/begin on January 1st. We would like this amended to July 1st. Hoffman and Stephens due to have finished their terms Jan. 1 as currently written. Both said they will stay on until issue resolved or they are reappointed. We will also request that 4 year terms be amended to 3 year terms. **Cowden** to try to get on city council agenda for approval asap.

6. Old Business:

- Waiting on more information from JoEllen in order to consider a raise for part time employee, Jerra Fust.
 - current amount paid to other part time City of Pleasantville employees
 - amount paid to other similar-sized libraries' part time employees
 - worksheet laying out a few different wages and grand totals for remainder of calendar year
- Volunteer/Community Service policy needed asap, as JoEllen has been approached by a person interested in volunteering. Hoffman will finish drafting policy and Board will review at next meeting. **Hoffman** will also create a Volunteer Request form and get it to JoEllen asap.
- Abby Glann is working on the following website updates required to meet State Library of Iowa tier standards for Accreditation:
 - Patron Audit
 - Policies
 - Board minutes/Agendas
- Accreditation milestones needed for February meeting:
 - Prepare By-Laws for approval (**Cowden**)
 - Prepare Strategic Plan for approval (**Latch**)
 - Execute ADA check-list (**Hoffman**)
 - Photograph book return (**Clark**)
 - Examine Accreditation Tiers & Standards for compliance and any necessary documentation. #7? #15? #25? Identify 20 of the optional 38 standards that we comply with or need to work on to meet Tier 3 requirement. Forward results of October's General Information Survey to Board members (**JoEllen**)

7. Adjourn: 9:42 pm. Motion Stephens. 2nd Clark. Passed unanimously.

**Our next meeting will be:
Tuesday, February 14th @ 7:00 pm**