

Webb Shadle Public Library

Agenda

Monday July 28, 2025 @ 6:30 pm

Mission Statement: *To provide materials and services to help residents of the community to obtain information to meet their personal, educational, and professional needs. The library has a special mission to encourage a love of reading and learning for children and adults. It also provides a community room for use by local individuals, organizations, and non-profit groups.*

Call to order

Approve agenda

Community Comment

Approve Minutes from June meeting

Approve current bills

Director's report/programming

Updates:

- Director's Review completed 30 June 2025 with Cowden & Glann
- Board member applications
- Swan contract (Cowden & Glann)
- Monthly check in between Morrison, Glick, and Glann for social media planning
- Door counter needs repaired
- Black cord on green machine (Morrison)
- Tree replaced (Glann)
- NEXBoard demo (Morrison)

Old Business:

- Review East Room policy (expired 1 Jun 2024) Cowden & Clark
- Volunteers list for Cowden replacement: Glann

New Business:

- City Council July Meeting Update - Clark
- Scribe for August meeting
- Trustee Manual review of chapters 10 & 11
- Fence & Concrete completion. Removal of detritus from fence
- Removal of picnic table
- Strategic Plan Review: SR 1/Obj 2 - *Library will host events to bring people together* (Morrison: Burgers and Beats proposed replacement)

Items to remember for future:

- Shared Calendar: set up already; review usage

- Thanksgiving holiday - Wed 2022 = 19, Wed 2023 = 35, Wed 2024 = 21 Joellen would like to close at 2:00 on the Wednesday before Thanksgiving
- Review Policies:
 - Circulation Policy - 6/8/22 Glick & Cowden for August
 - Computer usage policy - Cowden and Morrison
 - Outreach policy - Glick
- Strategic Plan Review: SR 1 Obj. 1: Host events to introduce people to one another.
- Trustee manual review: Chapter 12
- Board self-evaluation
- Define board role expectations
- Carpet cleaning
- Registered agent update
- Library key tracking
- Texting service use
- Geocache

Adjourn

- + Board Meeting Monday, August 25 at 6:30 p.m.
- + City Council: August meeting Tuesday 19th at 5:30pm - Glann