

Webb Shadle Public Library

Monthly Board Meeting

Agenda

Wednesday, December 8, 2021 at 6:30pm

Member's Present:

- I. Call to order
- II. Approve agenda
- III. Approve minutes from November meeting
- IV. Treasurer's report
- V. Director's report (Joellen is ill)
- VI. Robert's Rules Review (Jen has a handout)
- VII. Review Iowa Trustee's Handbook Chapter 5: Approving and Monitoring the Budget page 23-32 (be sure this is read and reviewed prior to the meeting)
- VIII. Old Business
 - a. Maryann Mori questions response
- IX. Budget finalization (Focus group: Julie & Jen to propose)
- X. New Business
- XI. Adjourn

Next regular meeting Wednesday January 5th, 2022 @ 6:30pm

Schedule subject to change up to 24 hours prior to meeting

Posted by Julie Cowden @ 6:00 pm December 7th

Webb Shadle Public Library

Monthly Board Meeting

Agenda

Wednesday, February, 2022 at 6:30pm

Member's Present:

- I. Call to order
- II. Approve agenda
- III. Approve minutes from January's meeting
- IV. Treasurer's report
- V. Director's report
- VI. Annual calendar – Does anyone have anything to put on it?
- VII. Recommendation for new Board Member
- VIII. Breakout budget workshops with the city
- IX. Country Library budget decision
- X. Policy for community service
- XI. Old Business
- XII. New Business
- XIII. Adjourn

Next regular meeting Wednesday March 2, 2022 @ 6:30pm

Schedule subject to change up to 24 hours prior to meeting

Webb Shadle Public Library

Monthly Board Meeting

Agenda

Wednesday, March 9, 2022 at 6:30pm

Member's Present:

- I. Call to order
- II. Approve agenda
- III. Approve minutes from February meeting
- IV. Treasurer's report
- V. Director's report
- VI. County Library budget decision
- VII. Policy for community service
- VIII. Old Business
 - Recommendation for new Board Member - Eric
 - Calendar – Jo – Were you able to speak with Neopolitan Labs?
- IX. New Business
 - Budget with City update
 - Julie to City Council meeting April 19, 2022
- X. Adjourn

Next regular meeting Wednesday April 6th, 2022 @ 6:30pm

Webb Shadle Public Library

Monthly Board Meeting

Agenda

Wednesday, April 13, 2022 at 6:30pm

Member's Present:

- I. Call to order
- II. Treasurer's report
- III. Director's report
- IV. Old Business
 - Board Member update (Tammy Clark) ?
 - Calendar – Jo –Neapolitan Labs regarding calendar (meeting minutes)
 - Policy for community service, Collection Development, Circulation.
 - Table Christmas break, Thanksgiving for future meeting.
 - Computers – Need to determine what we want so we can determine if we have funds at the end of the fiscal year.
- v. New Business
 - End of year budget reallocation. (Heating repair costs/ Computers)
 - City Council May 17, 2022 (who is attending)
 - Trustee Training at May 11th meeting. (waiting to hear from Maryann)
- vi. Adjourn

Webb Shadle Public Library

Monthly Board Meeting

Agenda

Wednesday, May 11, 2022 at 6:00pm

Member's Present:

- I. Call to order
- II. Welcome New Board Member, Tammy Clark
- III. Treasurer's report
- IV. Director's report
 - 28E
- V. Old Business:
 - End of year budget reallocation. (Heating repair costs/ Computers)
 - Any info from Abby regarding work for us?
 - Policy review to take home for approval
- VI. New Business:
 - City Council Meeting for May

***** Trustee Training with Maryann at 7:00**

- VII. Adjourn

Next regular meeting Wednesday June 8, 2022 @ 6:30pm

Webb Shadle Public Library

Monthly Board Meeting

Agenda

Wednesday, June 8, 2022 at 6:30pm

Member's Present:

- I. Call to order
- II. Treasurer's report
- III. Director's report
- IV. Old Business:
 - Any info from Abby regarding work for us?/ Plow state library website.
 - End of year budget reallocation. (Heating repair costs/ Computers)
 - Policy review approval
- V. New Business:
 - Joellen's review completed
 - City Council Meeting for June?
- VI. Adjourn

Next regular meeting Wednesday July 13, 2022 @ 6:30pm