Friends meeting minutes

Location: Webb Shadle Public Library

Date: July 19th, 2022

Time: 7:00 pm

Attendees: Julie Cowden, JoEllen Glick, Jen Latch, Vicki Refshaw, Jackie Crone, Willa Heaberlin, Dorothy Armstrong, Sarah Jurgens, Dana Smith, Susan Phillips

Key topics

1. Call to order: 7:04pm
2. Grants:

* Prairie Meadows: **WE RECEIVED WORD THAT WE GOT THE GRANT** for the heating/cooling replacement funds from Prairie Meadows in the amount of $28,500! Do not yet have check in hand. Waiting to hear if there will be a banquet.
* City of Pleasantville: Still waiting to hear from city….*Grant application submitted in May. Asking for funding for front desk/office computers (one borrowed and slow/one not functioning) and new folding chairs for the East Room (many chairs broken/in disrepair). Bid in for two computers, installation, and Windows programs = $1400. Chairs – 70 x $35 (for good commercial grade, lasting quality) = $2450. PA system +- $500….asking for $4350. \*\*\*Added amended request to allow for money received to also be used for any increase in cost of heat/AC project as prices have gone up in the last year. Also, the library is using its end of fiscal year funds to purchase the computers, speaker, and chairs, so we won’t need to finance some of our original request.*
* Marion County Community Grant: **WE RECEIVED THIS GRANT!** $4000 in funds for books and programs (same as last year). ($3K for books, $1K for programs)

1. Grant request considerations:
2. New window treatments for main library
3. ADA compliant water fountain
4. Bluetooth flat screen for board room that could be used for presentations/zoom meetings
5. Donations:

* $100 Just Us 4H
* $60 Alexandria Lewis
* Bill and Chris Harvey:
  + $200 Cash donation
  + $150 Prize money for Bird House Event
  + White Board

1. Other income:
   * Book Sales: $6.25
   * Bird House Event: $8.33
2. Treasurer’s Report: The balance now stands at $32,889.86 of which $14,300 is set aside for heat/AC replacement, and $4000 for books/programs. After these are accounted for, the usable balance comes to $14,589.86.
3. Old business:

* No interest in cardboard boxes on Facebook Marketplace either. Will ask the Pleasantville Uhaul business if they have any interest for a nominal fee.
* Interest expressed in the old library rocking chair listed on FB Marketplace for $50. Julie will follow up.
* We retroactively voted in the purchase of the old library books that we are selling for .25 each in order to adhere to the lawful handling of public library books. Motion by Latch to write $5 check to Webb Shadle Public Library for all these retired books. Heaberlin 2nd. Passed unanimously.

1. New business:
   * Due in part to the Webb Shadle Memorial Trust unknowingly continuing to pay on the library’s energy bill and the first 1/3 of the fiscal year not having part time help, the library experienced a surplus at it’s year end budget that was used to procure the East Room chairs, portable microphone/speaker and computers. For this reason, we will plan to use the city grant, if received, to go toward anticipated increases in the cost of labor and materials for the heating and cooling replacement. Rawson Mechanical, the bid winner from last year, has been contacted and will be giving an updated estimate soon. We also asked him to guide us on ADA compliant water fountain/bottle filler possibilities.

* Bill and Chris Harvey donated a 3’ portable whiteboard with detachable legs (for storage), thus fulfilling our search whiteboard search.

1. Friends Methods/Protocol to do:

* A recent review of our by-laws showed that we need to have our physical records stored on site at the library. We will look into some space in the filing cabinets in the board room.
* We need written descriptions on record of the complete roles of each officer position.

1. Event news and reports:

* JoEllen reported 24 adults and 94 children signed up for the Summer Reading Program! Jerod Thill from Peoples Bank dropped off the Kindle Fire tablet they donated for the children’s grand prize. ***JoEllen is asking for help filling gift bags this Tuesday 7/26 or Wednesday 7/27. Please contact her if you are able to help for more detailed information.***
* JoEllen reported 31 kids in attendance at the last Story Time. Barb Bybee has been a helpful asset at story times. Thanks, Barb! Retired teacher Carol Beier has not responded as to whether she wants to do the special back-to-school August story time, but elementary school teacher Melinda Eichenberger offered to help put on some story times next summer.
* Pet Show: Saturday, 7/30 @ 10:30.
  + - Guest Speaker:
      * Menagerie Stables Equine Assisted Activities (Therapeutic Horses, etc.) They will be bringing a couple miniature horses. (We voted last month to provide $50 gas money.)
    - Judges:
      * Nancy Thorpe (Phoebe the Reading Dog)
      * Rhya Cowden
      * Bill & Chris Harvey
    - Helpers (please be there between 8:30-9:00am)
      * Finley Cowden
      * Julie Cowden
      * Vicki Refshaw
      * Abby Glann (front desk)
      * Poet Nickel

1. Calendar of events (upcoming):

* Mahjongg and Book Club meeting as scheduled
* Phoebe the Reading Dog on 3rd Saturdays @ 9:30am
* Pop Up Games/Methodist Church ladies: Miniature Golf **7/20** @ 7pm. **COOKIES PROVIDED BY DANA SMITH AND METHODIST CHURCH LADIES**
* Fresh Conversations (FREE practical nutrition and physical education for ages 60+) 7/25 @ 11am
* Pet Show: **7/30 @ 10:30am**
* Story Time With Pville teacher/retiree: August date tba
* Burgers and Beats with Celeste’s Crafty Corner Craftshow, featuring country singer Luke Farland.: 9/17 @ 9/10am - 2/3pm

1. Meeting adjourned 7:44pm. Motion by Heaberlin. Crone 2nd. Passed.

**IMPORTANT DATE CHANGE!!!**

**Due to the third Tuesday of August occurring in the midst of state fair, and the following Tuesday evening being the school open house the night before classes resume, our next meeting will be:**

**Monday, August 22th @ 7pm**