Friends meeting minutes

Location: Webb Shadle Memorial Library

Date: October 20th, 2021

Time: 7:00 pm

Attendees: JoEllen Glick, Julie Cowden, Jen Latch, Vicki Refshaw, Jackie Crone, Shiela Stephens, Sarah Jurgens

Key topics

1. Grants:

* Prairie Meadows: We did not receive this grant. We can apply again in January 2022.
* USDA grant: Vicki looking into this grant, due Nov. 1 for funds toward heat/AC
* Approach Weiler to see if they will help fund heat/AC project
* Doris Rowley with United Way told JoEllen that we should apply for a grant with them. Our next opportunity will be February 2022.

1. Grant request considerations:
2. New heat/AC
3. New folding chairs for the East room (same quantity, with vinyl padded seat—preliminary search looks like +- $25 ea)
4. New window treatments for main library
5. ADA compliant water fountain
6. PA system
7. Books and Programs
8. Donations:

* see Burgers and Beats report

1. Other income:

* see Burgers and Beats report

1. Treasurer’s Report: The balance now stands at $29,965.92 of which $14,300 is set aside for heat/AC replacement and $1500 for exterior sign update balance. After these and other earmarks for books and programs are accounted for, the usuable balance comes to $11,588.70. We will aim to reserve that for heat/AC replacement as we continue to seek funding for the remainder of the $42,850 heat/AC project.
2. Completed projects:
   * Chestnut signs has completed the replacement of the upper portion of the exterior sign, officially naming the library: “Webb Shadle Pubic Library.” A big THANK YOU to the anonymous donor who made this happen!
   * Bank Account name change is finalized
3. Projects in the works:

* We were able to make contact with our original banner/sign maker, Lisa Jordan Burnham. She said that she had experienced phone issues and was without service for the period of time we were previously trying to contact her. We sent in an order for a new 6’ event banner for the front of our event table reading “Webb Shadle Public Library” and two smaller banners for our annual Burgers and Beats event.
* We have graciously received an offer to fund a new bottle filler/water fountain in Leland VanderLinden’s memory. We would like Rawson Mechanical to give us recommendations as to placement options. Since we did not get the Prairie Meadows grant, we will delay this project until we can raise the rest of the money for the heat/air and work with the installer on planning. We will then work with the donor on what brand/style to get after we get this preliminary step done.
* We are looking into selling approximately 140 cardboard boxes and 2 “vintage” office chairs.
* Check on progress of bird bath for Collins library memorial.
* Merch: Would like to come up with design and order shirts again in the future...smaller scale than last time...like volunteers having same shirt – easy to spot in crowd. Maybe a coffee mug too…
* Lila June Garrett gave the library several boxes of historical memorabilia from the estate of Maryann Banes (whose father was a previous superintendent of Pleasantville Schools). Jackie Crone has offered to sort through them.

1. Events Report:

Burgers and Beats/Celeste’s Fall Craft Show was a great success! A big thank you to all the volunteers who helped supply and put on a fun event for our community!

Here’s some of the stats:

* We served approximately 145 hamburgers and 40 hot dogs bringing in $672.
* At the Friends table, the bake sale brought in $101,
* the 50/50 raffle brought in $79 (with winner donating winnings back to the library),
* $176 in donations.
* Celeste donated crafters’ rents back to the library for another $810.
* Total income = $1838.
* Expenses ran approximately $96 for chips/water/napkins/plates/condiments/roasting pans/paper towels/etc. ($60 additional was taken in from sale of burgers and reimbursed to JoEllen for hot dogs and buns/cookies)(hamburger and buns donated by HyVee/ice donated by the school/baked goods donated by local churches and library lovers),
* $200 for Luke Farland entertainment (Turnages donated their entertainment),
* $50 for yard games from Pop Up Games
* Total expenses = $346
* **Net Profit = $1492**

Takeaways for next year:

* Bring own games (Bags, Ladderball, Jenga)
* Put up teepee again
* $3 meal brought a lot of traffic due to it being such a good deal
* DEFINITELY have hot dogs...big success with the kids
* Try to get water/hot dogs & buns/chips donated
* Grill needs to preheat at least 30 minutes. Have several burgers and hot dogs ready at 11
* We asked for cookies and bars for the bake sale this year. Next year open up to more *organized* variety (pies, breads, brownies, rolls)
* Volunteers needed on site: Grill (2), Money taker at food line (1), Food handlers (2-3), Friends table (2 shifts of 2 volunteers each, Runner/Errand person (1). JoEllen should be free to work desk, answer questions, etc.
* Ask Luke to play 11-1 (during entire meal time)
* Ask Turnages to play prior to meal
* Have recorded/playlist music after meal
* Should we ask a winery to come?
* Should we add brats?
* Should we add sides?
* Should Friends sell pop?
* Next year’s date: 3rd Saturday of September, 9-17-22

Pumpkin Painting: Over 60 people attended this on-site event. Lois Turnage turned in a fantastic performance as the Reading Witch! There were 66 pumpkins purchased for $1 ea from Pierce’s Pumpkin patch with approximately 10 left over. After painting, kids were able to leave pumpkins outside to pick up at their convenience. JoEllen thought this was very effective as all were picked up.

Prohibition in Iowa – Linda McCann presentation: Over 20 people attended this informative talk. Unfortunately, Marcy Roff, who was going to be on the sidelines with Sips and Dips (wine and dip tasting) had to cancel due to illness. Linda McCann’s fee was $75.

1. Upcoming events:

* Mahjongg and Book Club meeting as scheduled
* Phoebe the Reading Dog on 3rd Saturdays @ 9:30am
* Youth group meeting weekly on Wednesday @ 7pm in East Room. All youth 6th - 12th grades welcome.
* Beggar’s Night - Library table handing out treats for Halloween on the town square 10/31 6-8pm
* Set up Christmas Tree 11/27 @ 9am
* Festival of Tables and Trees (Ashley Robinson to head? Coordinate flyer with Tour of Homes?)
* Holiday Party 12/11 @ 10:30am (Dana Thomas to dress as Mrs. Claus or elf and read book to kids) Six kid friendly holiday crafts in the East Room (JoEllen – 2, Shiela – 1, need 3 more crafts organized—need volunteers)

**Our next meeting will be:**

**Tuesday, Nov. 16th @ 7pm**