Friends meeting minutes

Location: Webb Shadle Public Library

Date: August 22nd, 2022

Time: 7:00 pm

Attendees: Julie Cowden, JoEllen Glick, Jen Latch, Vicki Refshaw, Jackie Crone, Dorothy Armstrong

Key topics

1. Call to order: 7:04pm
2. Grants:

* Prairie Meadows: WE RECEIVED THE GRANT for the heating/cooling replacement funds from Prairie Meadows in the amount of $28,500! The check has been deposited into our account.
* City of Pleasantville: WE RECEIVED THE GRANT from Pleasantville’s Local Option Sales Tax Grant in the amount of $4350. All funds will be put toward the anticipated increase in price for heating/cooling replacement. ….*Grant application submitted in May. Asking for funding for front desk/office computers (one borrowed and slow/one not functioning) and new folding chairs for the East Room (many chairs broken/in disrepair). Bid in for t*

1. Grant request considerations:
2. New window treatments for main library
3. ADA compliant water fountain
4. Bluetooth flat screen for board room that could be used for presentations/zoom meetings
5. Donations:

* No new to report

1. Other income:
   * No new to report
2. Treasurer’s Report: The balance now stands at $61,561.19. Disbursements = $200 Science Center program, $50 Deanne Mundt pet show mini horses, $120.71 books. $42,800 is set aside for heat/AC replacement, and the balance for books/program funding is $3629.29. After these are accounted for, the usable balance comes to $15,131.90.
3. Old business:
   * Rawson Mechanical has confirmed that they’re working on a plan for the heat/ac replacement and is still gathering price info and parts availability. This project could possibly take place the end of September. The library may want to close for the demo part of this project. We’re still looking to have him guide us on ADA compliant water fountain/bottle filler possibilities.

* The rest of the folding chairs for the East Room are on the way. (Library funded this project, not Friends.)
* Ron Danks signed over a MidAmerican refund check (originally paid on the library’s behalf through the Shadle trust after the city had already taken over ownership) to Friends in the amount of $521.87.

1. New business:
   * Jackie Crone made a beautiful t-shirt quilt out of several leftover Webb Shadle Memorial Library and brought it to show us at the meeting. So cool!
   * Prairie Meadows contacted its grant partners, including our group, to give notice that they are remodeling their hotel rooms and are offering items that they are replacing for free. We requested two flat screen tvs for meeting use in the East Room and Board Room. Not sure of size or technological status, so we won’t be able to determine usability until we get them.
2. Friends Methods/Protocol to do:

* A recent review of our by-laws showed that we need to have our physical records stored on site at the library. We will look into some space in the filing cabinets in the board room.
* Abby Glann has contracted with the library to do remote work on the website. We are asking for a Friends tab on the library website to store our mission statement and meeting minutes.
* We need written descriptions programs on record of the complete roles of each officer position.

1. Event news and reports:

* Burgers and Beats: Saturday, 9/17 from 10am – 3pm
  + - Highlights:
      * Celeste’s Fall Craft show 10-3
      * Meals served 11-1
        + Hamburger or Hot Dog, chips, water, cookie $4
      * Music:
        + Headliner: Luke Farland 11-1
        + Opener: Grace and Emma Fust “Just Us” 10-11
        + Post-show: Tom & Tommy Armstrong? John Turnage? Spotify playlist over speaker? 1-3
      * Friends Tent:
        + Water $1, Pop (Coke, Diet Coke, Sprite) $2
        + Bake Sale
        + T-shirts for sale $20
        + Sign up for Friends group email
      * Community Read Along Book Booth
        + Book is Thirteen Ways to Kill Your Community
        + In conjuction with all Marion County libraries
        + Funnel Cakes $3
      * Phoebe “The Reading Dog”
      * Yard Games and Teepee
    - Food for Meals:
      * 100 Hebrew National hot dogs and 100 buns – donated by Cut Schwanebeck from the Knoxville Food Pantry. Currently stored in Vicki’s freezer. Also some frozen patties left over from last year. **Need to count and get buns for extra.**
      * 95 Funnel Cakes – also donated by Schwanebeck. Pick up week before.
      * Ice – donated by school
      * 150 Hamburgers and buns – donated by Knoxville HyVee. Pick up week before from Nick the Meat Manager.
      * 5 variety pack boxes of chips $18.50 ea at Sam’s Club
      * 2 trays of 84 count cookies $20 ea at Sam’s Club
      * 6 cases of 45 water bottles $4.68 ea at Sam’s Club
      * 1 12 or 24 pack of the following: Coke, Diet Coke, Sprite
      * Condiments: 2 ketchup, 2 mustard, 2 large jars pickles, 1 bag onion
      * Napkins, Plates, Paper towels, 4 Roasting Pans
      * Grill – Greg Cox from Pville Athletic Boosters will drop off
    - Bake Sale

**(Copy and paste this sign up Genius link in your browser: https://www.signupgenius.com/go/4090A45A5A92CA6FD0-burgers**

**or email Jen to sign up!)**

* + - * 4: Pies
      * 8: plates of 6 brownies or bars
      * 6: sets of 6 bags of snack mix/caramel corn
      * 8: plates of 12 cookies
      * 4: sweet bread/coffee cake
    - Make-it-happeners:
      * Julie:
        + Buy food
        + Bags/Ladderball
        + Coolers
        + 2 Cashboxes
      * Jo:
        + Get burgers/buns and funnel cakes?
        + Galvanized wash tubs
        + Touch base with Perry Bell, KNIA
      * Jerra:
        + Giant Checkers
      * Vicki:
        + Coolers
        + Hot Dogs/Buns
      * Jen:
        + Create event flyer
        + Set up Sign up Genius volunteer list
        + Giant Jenga
        + Tent Awning
        + Set up banners
        + Contact Abby with Marion County Express
    - Volunteer Roles needing filled day of event:

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* + - * 2 Grillers – ask Eric Hoffman and Craig Stephens
      * 3 Food Table workers – Jennifer, Mike Fust, Grace Fust
      * Cashier – Vicki
      * Runner/Errand Person – Julie
      * **Friends Tent – need 4 people to work 2 hour shifts**
      * **Funnel Cake maker**

1. Meeting adjourned 7:55pm.

**We meet the third Tuesday of the month in the library board room. Our next meeting will be:**

**Tuesday, September 20th @ 7:00 pm**